**Request for EANS II Materials and Supplies**

School

Delivery Address

Phone

Principal/Admin Contact

Email

**Materials and Supplies Ordering Process:**

1. Complete this form and submit it to your FACTS Ed RVP
2. FACTS Ed will submit request to CDE for approval
3. FACTS Ed will place order after CDE gives approval

|  |  |  |  |
| --- | --- | --- | --- |
| **Specific Description of Item**  (incl. number requested and product ID/details) | **Link to Ordering Site**  (or Amazon Wishlist) | **COVID Rationale for Request** | **Cost** |
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| **FACTS Education Solutions Processing & Compliance Fee** (10%) | | |  |
| **Total Cost** *(might not include taxes and shipping/handling)* | | |  |

Invoicing

FACTS Ed will send the invoice to your school within 30 days of the service. School is responsible to sign and date the invoice within 48 hours and return it to FACTS Ed. FACTS Ed will then submit invoice to CDE.

Proposed Agreement

FACTS Education Solutions, LLC, (FACTS Ed) will provide the EANS staff positions described in this proposal based on the school administrator’s request and in accordance with the Emergency Assistance to Non-Public Schools (EANS) Program under the American Rescue Plan, 2021.

As an authorized school representative, I agree to the services being proposed by FACTS Education Solutions, LLC.  If the services provided to our school, per the approved proposal, are not paid by California Department of Education, our school accepts responsibility to remunerate FACTS Education Solutions for the outstanding balance.

**Principal Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Materials/Supplies Examples:\***

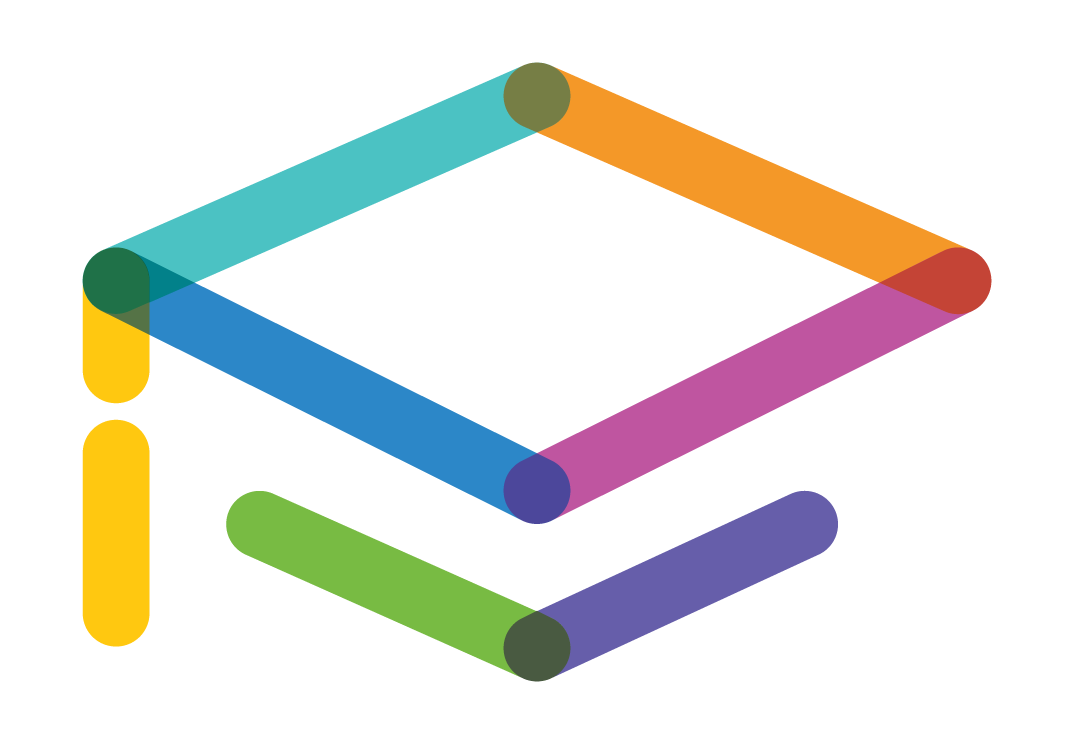
* Testing services - contracted healthcare professional to administer COVID tests and develop / manage health and safety standards related to COVID 19
* Chromebook
* iPad
* Laptop
* Monitor
* Internet connectivity/Hardware - Routers, hubs, increased Internet bandwidth
* Internet connectivity/Service
* Software - Hybrid learning, video conferencing - per license
* Software - Student information systems, Learning management systems, school to family communication systems, computer management system, etc.
* Document Camera
* Classroom Desk with Chair

\**MUST be approved by CDE before FACTS Ed places order*

**FACTS Ed is NOT Your Supplier For:**

* Masks/PPE
* Cleaning supplies
* Plexiglass
* Portable air purification systems
* Physical barriers

**FACTS Education Solutions Representatives**



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**Office Hours**

[Mondays & Fridays 10-11 am FACTS Ed EANS Office Hours](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTgwMDM2YzAtZGFkNi00N2JkLWJjMWItNjBkYjkyZjVkNTAz%40thread.v2/0?context=%7b%22Tid%22%3a%225a5b9e61-20b2-4578-8f37-246881fa0d61%22%2c%22Oid%22%3a%22ae859d18-296d-4848-8fad-ff0c3bd7e059%22%7d)

[Tuesdays & Thursdays 2-3 pm FACTS Ed EANS Office Hours](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWM3ODhjMDQtOGVjYS00NTUwLWE3YjYtYzJmMmQyNDFiNmYz%40thread.v2/0?context=%7b%22Tid%22%3a%225a5b9e61-20b2-4578-8f37-246881fa0d61%22%2c%22Oid%22%3a%22ae859d18-296d-4848-8fad-ff0c3bd7e059%22%7d)

**FACTS Education Solutions California EANS Website**

[FACTS Ed California EANS Website](https://factsmgt.com/facts-ed/ca-eans/?utm_source=pardot&utm_medium=email&utm_campaign=california-eans-approved%23form%20%23resources)