

ELEVATE^{'25}

SALT LAKE CITY · JUNE 23-26

Dear _____,

The FACTS Elevate 2025 Conference will take place June 23-26, 2025 at the Salt Palace Convention Center in Salt Lake City, Utah. For thirteen years, the FACTS Elevate conference has been dedicated to elevating the education experience for private K-12 schools and teachers, administrators, and other faculty and staff. Elevate conferences typically have 1300+ attendees and over 200+ learning sessions.

Professional development is key for my growth as an educator and a professional. Networking with fellow educators, learning from subject matter experts, and continuing to hone best practices in my field helps me provide a better experience in the classroom and at school, but also makes a positive impact in my own career trajectory. During this conference, I will not only have the opportunity to sharpen my skills as an educator, but will be able to interface with partners, vendors, and other exhibitors who could serve as key points of contact in improving the technology, resources, or infrastructure at my school.

In order to attend this conference, I am seeking to use federal funds to pay the registration fee(s) and other travel-related expenses (noted below).

Some of the key professional development sessions I hope to attend include:

- _____
- _____
- _____

Topic areas at the Elevate 25 conference include academics, enrollment management, classroom management, artificial intelligence, communications and marketing, database management, finance, and reporting. A sampling of classes that will be available can be found at www.factselevate.com under 'Sessions.'

Registration fees for FACTS Elevate 25 are as follows. Hotels range from \$239 to \$269/night.

- Early Bird Registration - \$599 (\$799 with preconference) through January 18, 2025.
- Regular Registration - \$699 (\$899 with preconference) through May 16, 2025.
- Late Registration - \$799 (\$999 with preconference) through June 23, 2025.

The estimated costs are below.

Thank you for your assistance.

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|------------------------|----------------------|
| • Registration _____ | Total Estimated Cost |
| • Airfare _____ | _____ |
| • Transportation _____ | |
| • Hotel _____ | |
| • Meals _____ | |