

Step 1: Go to www.factsmgt.com and select Parent Login> FACTS Family Portal (ParentsWeb). Sign in. Then select “Financial” and go to Financial Home.

Step 2: Select **View Details**

Home | My Profile | Financial Accounts

Hello

Payment Plan & Billing View Details

John Doe #5001670933
For Jane Doe

Current Balance
\$2,152.84

Make a Payment

Step 3: Select **View Payment Summary**

[Back to Home](#)

Activity Details

John Doe
Customer Number: 5001670933

Term: All

View Payment Summary

[FACTS Payment Processing Policies](#)

Page will open in another window or tab.

Step 4: Select a year and then select **Print**

Payment Summary

Print

i The Payment Summary report is for informational purposes only. It includes payment activity applied to the balance owed to or services rendered by Sample School during the selected time frame.

Customer: John Doe
123
LINCOLN, NE 68522
USA

2019

Student: Jane Doe

Jane Doe - \$9,232.16

18-19 School year	Grade - 5th	\$6,375.00	
ACCOUNT		TOTAL	
Athletics		\$75.00	
Registration		\$300.00	
Tuition		\$6,000.00	
2019-2020 School Year		Grade - 6th	\$2,857.16
ACCOUNT		TOTAL	
Tuition		\$2,857.16	

Sample School
121 High School Road
Lincoln
Lincoln, NE 68522
USA
Federal Tax ID: [REDACTED]

School Information and Federal Tax ID

If you have any questions, please contact a FACTS Customer Care Representative at 866-441-4637.