

Step 1: Sign in at <https://online.factsmgt.com>

Step 2: Select **View Details**

Home My Profile Financial Accounts

Hello

Payment Plan & Billing View Details

John Doe #5001670933
For Jane Doe

Current Balance
\$2,152.84

Make a Payment

Step 3: Select **View Payment Summary**

← Back to Home

Activity Details

John Doe
Customer Number: 5001670933

Term: All ▼

View Payment Summary

[FACTS Payment Processing Policies](#)

Page will open in another window or tab.

Step 4: Select a year and then select **Print**

Payment Summary

Print

i The Payment Summary report is for informational purposes only. It includes payment activity applied to the balance owed to or services rendered by Sample School during the selected time frame.

Customer: John Doe
123
LINCOLN, NE 68522
USA

2019 ▼

Student: Jane Doe

Jane Doe - \$9,232.16

18-19 School year	Grade - 5th	\$6,375.00
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ACCOUNT	TOTAL
Athletics	\$75.00
Registration	\$300.00
Tuition	\$6,000.00

2019-2020 School Year	Grade - 6th	\$2,857.16
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ACCOUNT	TOTAL
Tuition	\$2,857.16

Sample School
121 High School Road
Lincoln
Lincoln, NE 68522
USA
Federal Tax ID: [REDACTED]

School Information
and Federal Tax ID

If you have any questions, please contact a FACTS Customer Care Representative at 866-441-4637.