



**ZED TECHNOLOGIES**

*“Our passion for education is what drives us!”  
“Our clients must get the best of available technology”*

**RUNNING ORDER & NOTES FOR MC**

	<b>Time:</b>	<b>Duration:</b>	<b>Activity:</b>	<b>Actor/Notes</b>
<b>1.</b>	9:30 – 9:50 a.m.		Registration	Zed Jamaica Technologies Secretariat
<b>2.</b>	10:00 – 10:05 a.m.	5 mins.	MC takes the stage and invites everyone to be seated Salutations – ( <i>refer to special guests lists -provided</i> ) Welcome & Opening Remarks	Mr. George Davis
<b>3.</b>	10:06 – 10:11 a.m.	5 mins	Official Welcome	Mr. Carlton Grant, Chairman Zed Jamaica Technologies
<b>4.</b>	10:12 – 10:15 a.m.	3 mins	Invocation	Father Clarke, Principal, Holy Trinity High School
<b>5.</b>	10:16 – 10:19 a.m.	3 mins	First Testimonial	Mr. Wayne Robinson, Principal, Jamaica College
<b>6.</b>	10:20 – 10:25 a.m.	5 mins	LascoPay Presentation	Mrs. Jacinth Hall-Tracey, Managing Director, LASCO Financial Services Ltd.
<b>7.</b>	10:26 – 10:29 a.m.	3 mins	Second Testimonial	Rev. Claude Ellis, Principal, Pembroke Hall High School
<b>8.</b>	10:30 – 10:40 a.m.	10 mins.	Zed Jamaica Presentation	Mr. Paul Harris, Technical Director, Zed Jamaica Technologies
<b>9.</b>	10:41 – 10:44 a.m.	3 mins	Third Testimonial	Mr. Leighton Christie, Principal, Papine High School
<b>10.</b>	10:45 – 10:50 a.m.  10:46 – 10:47 a.m. 10:47 – 10:52 a.m.	5 mins  1 min 5 mins	Greetings:  Opposition Representative: Introduction Greetings	MC Senator Damion Crawford, Opposition Spokesperson for Youth & Culture
<b>11.</b>	10:52 – 10:57 a.m.	5 mins	LascoPay Presentations: Papine High School – Vignette played and presentation made International University of the Caribbean - Vignette played and presentation made	Mrs. Jacinth Hall-Tracey, Managing Director, LASCO Financial Services Ltd.
<b>12.</b>	10:58– 11:08 a.m.	10 mins	Zed Jamaica Technologies Special Presentation	Mr. Mark Wile, FACTS Executive Vice President
<b>13.</b>	11:09– 11:12 a.m.	3 mins	Special Presentation on Jamaica College-Video presentation	Mr. Paul Harris, Technical Director, Zed Jamaica Technologies
<b>14.</b>	11:15 – 11:20 a.m.	5 mins	Musical Performance	Papine High School Band

	<b>Time:</b>	<b>Duration:</b>	<b>Activity:</b>	<b>Actor/Notes</b>
<b>15.</b>	11:21 - 11:24 a.m.	3 mins	Fourth Testimonial and Introduction of Guest Speaker	Nadine Molloy, Principal Ardenne High
<b>16.</b>	11:25 -11:45 a.m.	20 mins.	Address by Guest Speaker	Mr. Mike Wright, Deputy Chief Security Officer, Nelnet, Inc.
<b>17.</b>	11:46 – 11:48 a.m.	2 mins	Presentation to Guest Speaker	Mr. Carlton Grant, Chairman Zed Jamaica Technologies
<b>18.</b>	11:49- 12:02 p.m.	3 min	Grace/Invocation	Father Clarke, Principal, Holy Trinity High School
<b>19.</b>	12:03 – 12:50 p.m.	47 mins	<b>Lunch</b>	Music – Papine High School band, Donald Quarrie High School Dance Group
<b>20.</b>	12:50—12:56 p.m.	1 minute  5 minutes	<b>Presentation of Awards:</b>  Reading of a brief citation for the UZAZI non-Profit Foundations helping Jamaican Schools - i. <a href="#">UZAZI Foundation</a> , Canada, <a href="http://www.uzazi.ca">www.uzazi.ca</a> Reply on behalf of the Awardee	MC Chairman Carlton Grant to hand plaques to recipients of awards Mark Smith, Principal of Munro College  Devon Dunn, Executive Director
<b>21.</b>	12:57—1:00p.m.	3 mins	Presentation	Ms. Shirley-Ann Eaton, MSBM
<b>22.</b>	1:01—1:02 p.m. 1:02—1:07 p.m.	1 minute 5 minutes	Government of Jamaica Representative: Introduction Greetings-Minister’s opening remarks	MC Hon. Fayval Williams, MP, Minister of Education and Youth
<b>23.</b>	1:08—1:09 p.m. 1:10—1:15 p.m.	1 minute 5 minutes	ii. <a href="#">Jamaica Self-Help</a> , a Canadian non-profit foundation started 25 years ago by Canadian teachers in Port Hope, Ontario.	MC-introduction  Principal of St. Anne’s Primary School to read brief citations and present award. Accepting the award on behalf of Jamaica Self Help-Devon Dunn, Executive Director of UZAZI Foundation
<b>24.</b>	1:12 p.m. 1:13 – 1:15 p.m.  1:16 pm– 1:33 p.m.  1:34 – 2:04 p.m.	2 mins  17 mins opening remarks. (3-5 mins each)  30 mins	<b>Panel Discussion:</b> Introduction of Panellists  Discussion by Panellists, [led by Panel Chair, Mr. Andrew Lee, CEO of E-Learning Jamaica Limited] Panel members: David Grey, Shirley Ann Eaton, Dr. Patrick Anglin, Mike Wright, Mark Wile,  Q&A	MC-introduction  Mr. Andrew Lee, CEO, E-Learning Jamaica Limited-2 minutes remarks Mr. David Grey, Deputy Information Commissioner, Office of the Information Commissioner-5-minute opening remarks Ms. Shirley-Ann Eaton, MSBM Dr. Patrick Anglin, Data Protection Officer University of the West Indies-5 minutes opening remarks
<b>25.</b>	2:05 – 2:10 p.m.	5 mins.	MC gives Closing Remarks and then invites Lisa Lewis to give the Vote of Thanks	MC
<b>26.</b>	2:11 – 2:14 p.m.	3 mins.	Vote of Thanks	
<b>27.</b>	2: 15p.m.		Departure	